



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7903 • Fax (970) 874-6931 • Website: [www.delta.gov](http://www.delta.gov)

TO SET A **SKIRTED** MOBILE HOME IN THE CITY OF DELTA  
(Following this check list [in order] will be your most efficient path)

- Visit the Community Development Department on the second floor of City Hall at 360 Main Street. We can be reached at any of our above information.
  - ☐ Is your site zoned MHR?
  - ☐ Does the home you propose to purchase meet HUD requirements? (e.g. was it manufactured after June 15, 1976 or does it otherwise meet the ANSI A119.1 Standard?)
  - ☐ View the plat of the mobile-home park you may be considering, or bring in your parcel information so we can determine compliance with zoning regulations.
  - ☐ Obtain permit applications:
    1. The fee for a mobile home permit is \$50.00. This covers set-up, tie-downs, stair construction and skirting inspections. Sales-and-Use taxes may apply – please ask about taxes when you visit.
    2. The fee for a plumbing permit is \$47.00. You must arrange for a **licensed gas-pipe fitter** to hook-up and test your system.
    3. Electrical-permit applications are available at City Hall, but permits are issued and inspections are conducted by the State. The phone number is on the application (1-303-894-2300).
  - ☐ Visit the City Finance Department on the main floor of City Hall to set up trash, water, sewer and electric service. The phone number for City Hall is 874-7566. If you should be in an area of town where electricity is served by DMEA, you will need to call (970) 240-1283 to set up their service.
- Obtain a permit to move the home at the County Treasurer's office in the county where the home was purchased and/or is located. If the home is in Delta County, for example, you would visit the Courthouse at 501 Palmer St. or call (970) 240-2135.
- Call Kinder-Morgan at 1-800-563-0012 or your local propane dealer to set up those utilities. No gas will be served until the building department has inspected (and passed) the gas piping, and confirmed that the home has been properly secured.
- Call 1-800-244-1111 to set up phone service through Qwest (if you choose).